



The Noongar Child Protection Council and the Western Australian Council of Social Service Inc.

Position Description

Position Title	Manager, Noongar Child Protection Council
Classification Level	WACOSS EBA Level 5 salary range \$96,556- \$100,419
Hours	Full time or part time (negotiable)
Reporting line and roles under direct responsibility	Reports strategically to Chair of the Noongar Child Protection Council Reports operationally to the Deputy CEO, WACOSS
Contract Period	12 months (with possible extension)

ORGANISATIONAL CONTEXT:

The Western Australian Council of Social Service Inc. (WACOSS) is the peak council of community service organisations and individuals in Western Australia. WACOSS is part of a national network consisting of ACOSS and the State and Territory Councils of Social Service, who assist low income and disadvantaged people Australia wide.

The Noongar Child Protection Council (NCPC) is a newly formed Council whose vision is to stand up for Aboriginal children and to ensure their rights on Noongar country are protected and that children and families are connected to community, culture and country.

NCPC and WACOSS are seeking the services of a Manager to establish and consolidate the NCPC and its work. While WACOSS is the employer of the Council Coordinator WACOSS will play a 'behind the scenes' role.

The NCPC determines the direction and focus of the work of the Manager.

KEY PURPOSE:

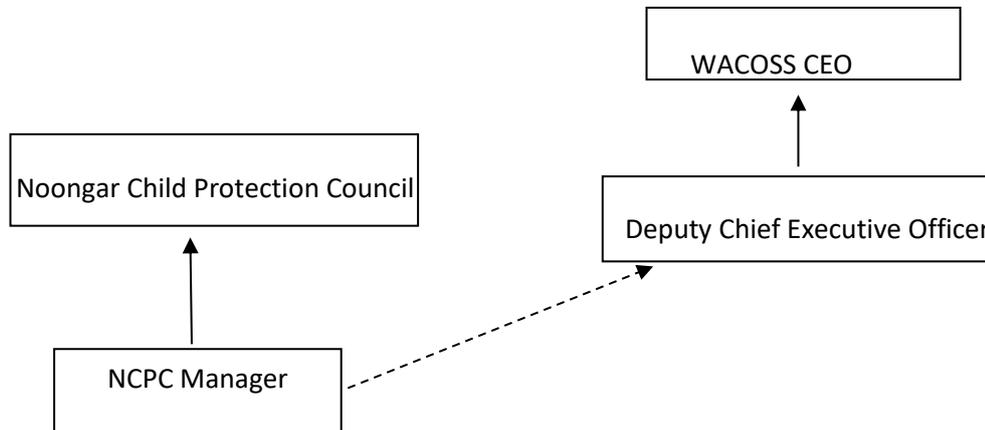
To develop, implement and deliver the strategic and operational plans for the NCPC.

The Manager will work flexibly with the NCPC to develop and implement plans, engage with Aboriginal people, provide strategic assistance and advocate on behalf of Aboriginal children and young people on Noongar land.

The Manager will have a good understanding of the needs of Aboriginal children and families and an understanding of the importance of making links between the NCPC's work and other related programs and initiatives.

The Manager is responsible for ensuring the voice of Noongar people is heard and works on behalf of, our communities, with all levels of government and non-government sectors. Our focus is doing what is in the best interests of our communities and Aboriginal agencies, ensuring that issues and solutions are translated to decision-makers to influence and impact positive change for Aboriginal people.

REPORTING RELATIONSHIPS:



KEY RESPONSIBILITIES:

To champion the key purpose of the NCCP, to advocate on their behalf and to build their capacity to be sustainable and effective.

- Through the engagement of young people, families and communities oversee the NCCP involvement and contribution to public positioning to influence change that improves the wellbeing of Aboriginal children on Noongar land
- Develop strategies and policies on key issues impacting Aboriginal children, young people, families and communities
- Oversee the Council’s involvement in public submissions, research and campaigns to ensure the expectations and rights of Aboriginal children, young people, families and communities are heard
- Lead the development of early intervention, prevention and tertiary strategies and policy responses as it relates to out of home care, child protection and related human services
- Drive the presentation on sensitive issues to varying audiences based on informed engagement and research, and meaningful partnerships with stakeholders to benefit NCCP’s strategic plan, vision, objectives and priorities
- Support outreach initiatives to other regions in WA, working to represent the interest of Aboriginal children engaged with or at risk of entering the child protection system.



KEY CHALLENGES:

- Maintaining consistent levels of performance to ensure ongoing results are delivered for NCPC's key stakeholders, and delivering within an environment of acute time pressures and competing priorities
- Managing complex and highly sensitive engagements with Aboriginal children, young people, families, carers and communities, and Aboriginal Community Controlled Organisations to ensure an Aboriginal sector-wide view is advocated for and positive change is pursued

OTHER DUTIES INCLUDE:

- Writing funding submission, acquittal and accountability reports
- Prepare agendas and papers in the capacity of Executive Officer to the NCPC
- Ability to adhere to time frames and to manage multiple stakeholders
- In conjunction with the WACOSS Program Support Officers, oversee required administration and IT systems.
- Undertake other duties as directed



Selection Criteria

An ability to meet all of the following selection criteria is essential

1. Demonstrated ability to promote the rights of Aboriginal children and families.
2. Demonstrated understanding of culture, and of the issues facing the Aboriginal people, the sector and communities, particularly in relation to the child protection and out of home care system, and related human services areas.
3. Demonstrated ability to develop and implement proposals, and drive strategic priorities.
4. Sound strategic planning, policy development and stakeholder engagement skills, including translating consultation data into position papers and directions that impact change for the sector.
5. Thorough knowledge of the NCPCs target groups and the impacts of government reform agendas in human services, including, but not limited to, child protection and out of home care.
6. Sound communication skills, including verbal, negotiation and written, and ability to meet tight timeframes and competing priorities in a resource poor environment.
7. Tertiary qualifications in a relevant human services, social science or similar field or equivalent knowledge and experience.

Notes

1. Applications need to demonstrate adequate obtainment against essential criteria, reflecting on the key accountabilities for the role.
2. Position holders will be subject to Police Clearance and Working with Children Checks. This is a core requirement of this role.
3. Position holders will be required to operate within WACOSS Values, policies and procedures.