

Example Food Relief Grant Application Form

This document outlines the questions you will be required to respond to when completing the online application form for the food relief grants pool. Please note, some of these data fields will be conditional, depending on your answers to each question.

Section 1 | General Details (all mandatory fields)

Information about the person completing this application.

1. Your name
2. Contact email
3. Contact phone

Information about the community service organisation applying to the grants pool.

4. Organisation name
5. Organisation ABN
6. Organisation address

Section 2 | Eligibility (all mandatory fields)

7. Is your organisation a not-for-profit community organisation? Y/N
8. Does your organisation currently provide food relief? Y/N
9. Please provide a brief description of the food relief activities your service currently provides

10. Does your organisation receive funding for food relief? Y/N

If yes, select all that apply:

- Lotterywest Crisis and Emergency Relief funding
- Department of Social Service Emergency Relief funding
- Philanthropic funding
- Other

11. Does your organisation primarily provide food relief to any of the following groups?

Select the most relevant.

- Aboriginal and Torres Strait Islander people
- Multicultural communities
- Seniors or older people
- People with Disabilities
- Young people
- Diverse sexuality or gender
- People who identify as women only
- People who identify as men only
- Organisation does not support any specific target group and is available to all people who meet service criteria.

12. Is your organisation experiencing increased demand for food relief as a result of the fuel crisis? Yes/No. Please provide details, including any recent data, demonstrating increased demand or rising costs.

13. Has your organisation previously applied to the grants pool? Yes/ No. If yes, provide details of previous or outstanding applications.

Section 3 | Grant request

14. Which region are you applying for funding in?

Please note, separate applications are required when applying for grants in multiple regions.

Metro:

- East Metro
- North Metro
- South Metro

Regional:

- Gascoyne
- Goldfields Esperance
- Great Southern
- Kimberley
- Midwest
- Peel
- Pilbara
- South West
- Wheatbelt

Remote:

- Gascoyne
- Goldfields Esperance
- Kimberley
- Midwest
- Pilbara

15. Which grant are you applying for? *Select one from the list below.*

Metro Grants

- \$4,000.00 grant (excluding GST), delivering between 50 and 79 instances of support.
- \$6,000.00 grant (exclusive of GST), delivering between 80 and 99 instances of support.
- \$8,000.00 grant (exclusive of GST), delivering between 100 and 129 instances of support.
- \$10,000.00 grant (exclusive of GST), delivering more than 130 instances of support.

Regional Grants

- \$4,000.00 grant (excluding GST), delivering between 45 and 64 instances of support.
- \$6,000.00 grant (exclusive of GST), delivering between 65 and 89 instances of support.

- \$8,000.00 grant (exclusive of GST), delivering between 90 and 114 instances of support.
- \$10,000.00 grant (exclusive of GST), delivering more than 115 instances of support.

Remote Grants

- \$4,000.00 grant (excluding GST), delivering between 40 and 59 instances of support.
- \$6,000.00 grant (exclusive of GST), delivering between 60 and 79 instances of support.
- \$8,000.00 grant (exclusive of GST), delivering between 80 and 99 instances of support.
- \$10,000.00 grant (exclusive of GST), delivering more than 100 instances of support.

16. Please select the activity which best describes how you intend to use this grant?

- Assist in meeting the rising operational cost of delivering food relief services.
- Assist in meeting the rising demand pressures for food relief services.
- Offset cost increases in food transport, freight and logistics.
- Offset cost increases in purchasing food for food relief.
- Improve access to food relief in the community.
- Strengthen food storage or supply so that food relief remains stable.

17. Please list any organisations or groups you will collaborate with to deliver this grant.

Section 4 | Grant conditions

18. The final acquittal process will include providing a brief statement on how the funding was used and a financial acquittal statement on funds spent. Please confirm to provide these documents. *Yes/ No*
19. Basic information and data about the activities undertaken and people supported through the grant will be required. A template will be provided to assist with this requirement. Please confirm to provide it. *Yes/ No*
20. I understand that submitting this application does not guarantee funding and that all applications will be assessed against eligibility criteria and available funds? *Yes/ No*
21. **Supporting Documentation** - Please attach any supporting documentation to assist in reviewing your application.

Section 5 | Review and submit - form provides a preview of applicant responses for review.

Data use: Information provided in this application will be used for the purpose of assessing eligibility and administering the grants program. Deidentified data may also be used to understand the current food security impacts and role of food relief in Western Australia.

I confirm that the information provided in this application is true, accurate, and completed to the best of my knowledge. I understand that providing false or misleading information may result in this application being withdrawn. Yes/No.

[Click here to complete the online application form for the WA food relief grants program.](#)